



**NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
(NIPER) AHMEDABAD
PALAJ, OPPOSITE AIRFORCE STATION, GANDHINAGAR 382355, GUJARAT
Tel: 079-66745555**

Re- Tender - Notice For Open Two Bid Tender

Tender No: NIT-NIPER-A/11/2017/10 Dt November 16, 2017

February 12, 2018

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NOTICE INVITING RE-TENDER

Sealed Open two bid tenders are invited from the eligible and reputed agencies/firms/companies for **Bus Service** in the NIPER-A, Gandhinagar campus. Bid document with other terms & conditions are also appended below and are to be submitted with Tender Fee and EMD as given in tender document:

Sr No	Name ofwork	Tender Fee DD in INR (Non-refundable)	EMD in INR, DD/Bank Guarantee/FDR (Refundable)	Last Date and Time for Submission of Tender	Place of Submission of Tender	Date and Time of Opening of Tender
1	Bus Service	Rs. 1000/- (In favour of NIPER-Ahmedabad)	Rs. 2,50,000/- (In favour of NIPER-Ahmedabad)	05/03/2018 09:30 AM	Registrar's Office, NIPER-A, Palaj, Opp Air Force Station, Gandhinagar 382355, Gujarat	05/03/2018 03:00 PM

Pre Bid Meeting Date	- 21-Feb-2018 03:00 PM
Pre Bid Meeting Address	- NIPER-A, Palaj, Gandhinagar, Gujarat
Tender Clarification Start Date	- 14-Feb-2018 09:00 AM
Tender Clarification End Date	- 01-March-2018 05:00 PM

Note: Agencies who have applied to earlier tender No. NIT – NIPER-A/11/2017/10 Dated November 16, 2017 need to resubmit only tender fee NOT the EMD. If desired they may submit revised financial bid with tender fee only.

In case of any further details required, you may contact:

Registrar,
NIPER-A,
Palaj, Opp Air Force Station,
Gandhinagar 382355, Gujarat

Except Saturday & Sunday between 09.00 am to 06:00 pm.

Sd/-
Director,
NIPER-A,
Palaj, Opp Air Force
Station,
Gandhinagar 382355,
Gujarat

INSTRUCTIONS TO THE TENDERERS:

The Tender shall be submitted in accordance with the following instructions:

1. Eligible Bidder:

1. The contracting agency/firm/company should be based at Ahmedabad or Gandhinagar.
2. The contracting agency/firm/company should have minimum 3 years of experience in the field of providing bus service on hiring basis to Govt. Organisation, Educational Institute or any other reputed Private Companies and Firms.
3. The contracting agency/firm/company must have 200 operating buses provided in different sectors as mentioned in the above point no 2.
4. The average annual turnover of the bidder shall be minimum of Rs.30 cr. during last three years.
5. The firm should have manpower (Driver) not less than 200.
6. The firm must have its own service station in Gandhinagar or Ahmedabad.
7. The bid document complete in all respect should reach to The Registrar, NIPER-A, at Palaj, Opp. Air Force Station, Gandhinagar-382355, Gujarat on or before **09:30 AM on March 05, 2018**.
8. No bids shall be entertained after the last date for tender submission.

2. Tender documents:

- a) Tender form can be downloaded from our website: <http://www.niperahm.ac.in> & <https://eprocure.gov.in/cppp/>
- b) At any time prior to the deadline for submission of bids, NIPER-Ahmedabad may amend the Bidding Documents by issuing addendum or corrigendum on the website only. The prospective bidders are advised to remain in touch with the Website for any update in respect of this tender.

3. Submission of Tender:

- a) The tender must be placed in a properly sealed bigger envelope addressed to
Registrar,
NIPER-A,
Palaj, Opp Air Force Station,
Gandhinagar 382355, Gujarat

And the said bigger envelope shall contain three sealed envelopes containing Technical, Commercial bids, Tender Fee and EMD. The bigger envelope must be super-scribed "**Tender for Bus Service**" with tender inquiry number and its due date. The three sealed envelopes inside the bigger envelope must be super-scribed as:

Envelope No-1: The said envelope is for technical bid & shall be superscribed as "Tender for the **Bus Service- Technical Bid**"

Envelope No-2: The said envelope is for commercial bid & shall be superscribed as "Tender for **Bus Service- Commercial Bid**".

Envelope No-3: The said envelope is for Tender Fee and EMD & shall be superscribed as "Tender for **Bus Service-Tender Fee and EMD**".

- b) The institute will not be responsible for any delay, loss or non-receipt of bid document sent by courier or postal services.
- c) Tenders received in open covers/ letters/ fax/ email will not be considered.

4. Essential Documents and its Sequence

1. Technical bid (Envelope 1):

- a) Forwarding letter duly signed by the Authorized Person.
- b) Details of Buses, Service Centre, Manpower etc.
- c) Details of Services provided in the past.
- d) Details of present assignments.
- e) Type of passenger vehicles owned by them in the following format

Sr. No.	Name(Type) of Vehicle	Year of Manufacturing

- f) Balance Sheet with Auditor's Report for the years 2014-15, 2015-16 and 2016-17.
- g) Last three years Income Tax returns.
- h) GST Registration Certificate.
- i) Annexure-I:Self-declaration to be provided by the bidder
- j) Annexure-II:Format for other Information
- k) Acceptance of all clauses of bids specification duly signed page-wise to be submitted.

Note - The Technical Bid should not contain any financial information.

2. Financial Bid (Envelope 2):

In the format of Annexure-III

3. Tender Fee and EMD (Envelope 3):

Tender fee in the form of A/C Payee DD in Favour of NIPER-Ahmedabad payable at Gandhinagar and EMD in the form of A/C Payee DD/Fixed Deposit Receipt/Bank Guarantee from any of the Commercial Bank in the Acceptable form in Favour of NIPER-Ahmedabad payable at Gandhinagar.

5. Financial Bid Submission:

- a) The prices quoted should have inclusive of all other charges.(i.e. cost of RTO, Driver, Fuel, Zero Debt. Insurance, Maintenance etc.)
- b) The price quoted in financial bid shall be firm and shall include all applicable taxes. All taxes, if applicable, should be quoted separately. Otherwise, it would be presumed that the quoted prices are inclusive of taxes (please see Financial Bid format). Any variation in the taxes etc. shall be to the bidder's account.

6. Payment:

- a) The payment will be made by RTGS/NEFT/through PFMS(DBT) for which the bidder shall send bills in duplicate (original + copy) in every month, which will be sanctioned after verification.
- b) TDS (Tax Deducted at Source) will be as per prevailing Laws and rules and regulations of Income Tax Department.
- c) Payments of bill shall be released only if it is accompanied by the proof of the following:
 - i. Certified Attendance Sheet of Drivers;
 - ii. Duty Roster for the succeeding months
 - iii. Certified copy of log book for the month

Payments of Security Deposit/Earnest Money will be released after the contract is completed successfully only.

7. Scope of work:

- a) Three or four, 56 seater (3x2) and/or 27 seater (2x2) buses for transportation of NIPER-A students from Boys and Girl Hostel, situated at Rayson, Gandhinager to NIPER-A at Gandhinagar site Palaj,

- Opp. Air Force Station, Gandhinagar, Gujarat. The contracting agency/firm/company must give separate quote for 56 seater (3*2) and 27 seater (2*2) bus in financial bid.
- b) Bus timing will be 8 am to 6:30 pm and/or 10.30 pm every day, however all buses will remain at NIPER-A premises at Gandhinagar site and/or Hostel with a commitment of 24 hours of service if required.
 - c) One driver will remain in NIPER-A premises at Gandhinagar site and/or Hostel with 24x7 commitment and all drivers will be available in NIPER-A premises at Gandhinagar site and/or Hostel during 8 am to 6:30 pm and /or 10.30 pm as required
 - d) Monthly run of 3000 km and 2500 km per bus should be mentioned in the financial bid
 - e) In addition, NIPER-A will have right to use the bus service for any other transportation purpose for the student and staff in and outside Gujarat based on remaining Km accumulated on annual basis (if required).
 - f) Extra Kilometre rate may be quoted separately in financial bid.
 - g) In the event of change in Hostel premises, the firm/company should be ready to operate the buses from the changed premises.

8. Other Conditions:

- a) The successful tenderer has to pay 10% of the tendered amount (equivalent Annual Value of the contract) as security deposit in the form of crossed Bank draft in favour of "NIPER-Ahmedabad" payable at Gandhinagar before commencing the work. Security deposit will remain with the institute as long as the contract is in force. The security deposit can also be made in the form of FDR or Bank Guarantee drawn in favour of "NIPER-Ahmedabad" payable at Gandhinagar. The security deposit shall be submitted to the Office within seven days from the date of receipt of the work order.
- b) Commencement of work shall be permitted only after the receipt of Security Deposit.
- c) If the successful tenderer fails to deposit the Security Deposit within the notified period, it will be presumed, that the firm/company is not interested in the contract and the offer of contract shall be cancelled and the EMD of the firm/company will be forfeited.
- d) The tender shall be valid for a period of 180 days (6 months) from the date of opening of the Technical Bid of tender. Terms and financial details submitted in the bid shall be treated as firm during the said period of 180 days (6 months).
- e) If any Bidder withdraws his tender before the period of 180 days (6 months) from the date of opening of technical bid or makes any modifications in the terms and the conditions of the tender which are not acceptable to the NIPER-A, then NIPER-A shall without prejudice to any other rights or remedy, be at liberty to forfeit the EMD. The EMD will also be forfeited as per the norms of GFR 2017.
- i) While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected.
- j) The firm/company shall duly comply with all provisions of labour laws dealing with wages, working conditions and welfare measures and industrial relation by Central & State (Gujarat) Labour Laws and Rules are in force and these Laws and Rules are being enforced by the Labour Commissionerate, as amended from time to time and all other relevant statutes.
- k) Effect of revision of minimum wages as per revised circular of Office of the Labour Commissioner, Govt. of Gujarat may be considered.
- l) The firm/company shall be responsible for and shall pay the expenses or providing any medical aid to any workman who may suffer bodily injury as a result of an accident or otherwise also.
- m) The present contract is for a period of One year only. However, the contract may be extended based on the performance of the firm/company for a period of two more years.
- n) The contracting agency/firm/company shall not be allowed to transfer, assign, pledge or sub-contract its responsibilities, rights and liabilities under this contract to any other agency without prior written consent of NIPER-A.
- o) The contracting agency/firm/company shall abide by the rules and regulations of RTO, Govt. of Gujarat / India particularly applicable to the business.
- p) The vehicles to be supplied should be in excellent condition mechanically as well as getup wise i.e. outer look / upholstery etc. should be decent looking and are well maintained during the contract period. The vehicle provided for service to NIPER-A should be one/one & half years old with a first registration of new vehicle.

- q) The contracting agency/firm/company shall provide immediate replacement for the breakdown vehicle with same level of vehicle.
- r) In case a vehicle is requisitioned and the same does not reach at the designated time and place, NIPER-A will be free to call required vehicle from any other supplier from open market and the expenses on this account will be debited to the Contractor or will be recovered from the dues / pending bills etc.
- s) The drivers of the vehicles deployed on the NIPER-A site should be fully conversant with the routes of Gandhinagar and Ahmedabad City and the suburbs and should possess valid driving license (T) in his name. The drivers must proficient in speaking local languages and Hindi, well mannered, courteous with proven integrity, healthy personal habits and should always carry a mobile phone with him. In the event of misbehaviour on the part of drivers, NIPER-A may impose penalty as deemed fit on the contracting agency/firm/company including replacement of Driver.
- t) The contracting agency/firm/company shall deploy drivers on NIPER-A site only after police verification. All drivers deployed on NIPER-A site will carry Identity Card issued by the contracting agency.
- u) In case, the drivers employed by the successful agency / firm / company commits any act of omission / commission that amounts to misconduct / indiscipline / incompetence, the agency/firm/company shall be liable to take appropriate disciplinary action against such drivers, including their removal from NIPER-A site, if required by NIPER-A.
- v) The vehicles deployed on NIPER-A site should be insured in all respects by the successful agency / firm / company. In case of any accident or theft etc. all the claims arising out of it will be met by the agency / firm / company. NIPER-A shall not be liable in any matter whatsoever.
- w) It shall be the responsibility of the service providing agency / firm / company to meet transportation, food, medical and any other requirements in respect of the drivers engaged by it at NIPER-A site and NIPER-A shall have no liabilities in this regard.
- i) Director, NIPER-A shall be the final authority for settlement of any dispute, and his/her interpretation of any clause/term/condition(s) of this document shall be final and binding, and the jurisdiction of Court of Law shall be Gandhinagar
- j) In the event of any dispute the legal matter shall be subjected to the jurisdiction of Gandhinagar, Gujarat Court only.
- k) Non-Judicial stamp paper of Rs.100.00 (Rs. One Hundred only) within fifteen days of the issue of the Letter of acceptance of BID. In the Event of failure on the part of the successful bidder to sign the Contract within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.
- l) The Director, NIPER-A reserves the right to terminate the contact at any time without assigning any reasons by giving a one month notice to the contracting agency/firm/company.

We confirm with our acceptance to the instructions (S.No-1 to 08 above) as given above.

BIDDER'S NAME & SIGNATURE WITH SEAL

These duly signed "Instructions to the Tenders" as under shall be attached with technical bid of the tender as a mark of acceptance of bidder and any tender not confirming the instructions as under is liable to be rejected.

ANNEXURE-I

Self-Declaration to be given by the bidder

Bid's Reference No. & Date:

Bidder's Name & Address:

Person to be contacted:

Contact No.:

Fax No.:

Email:

The Registrar,

National Institute of Pharmaceutical Education and Research (NIPER) Ahmedabad, at **Palaj, opposite Airforce station, Gandhinagar-382355, Gujarat.**

We, the undersigned Bidder, having carefully read and examined in detail the Terms and Conditions, specifications and all bidding document regarding the **Bus Service** at NIPER Ahmedabad and accept the same.

We also do hereby declare

1. That we have not been blacklisted/debarred by any Government/Undertaking.
2. That the bid submitted by us is properly sealed and prepared to prevent any subsequent alteration and replacement.

For and on behalf of the firm (Firms Name & Address)

(Signature of Authorized Signatory)

Name:

Designation:

Phone No.:

Seal:

Date:

Place:

FORMAT FOR OTHER INFORMATION

(To be filled in by the bidder)

Cost of Tender Document: Rs.1000/-

Bank Draft No

Date:

1. Name of the firm:
 2. Address:-
 3. Telephone/Mobile No.
 4. Fax Number:-
 5. Email:-
 6. GST No:
 7. Firm Registration No.:(if any)
 8. PAN :(attach photocopy)
 9. Earnest Money Deposit (Bids Security).....
- a) Bank Draft/Bank Guarantee No.
 - b) Date
 - c) For Rs.
 - d) Drawn on.

Signature of the authorized person
Name of contact person
Name of Firm

Contact No.
Seal

Place

Date.....

ANNEXURE-III

Sr#	Particulars	Rate for one year 3000 km		Rate for one year 2500 km	
		56 seater (3*2)	27 seater (2*2)	56 seater (3*2)	27 seater (2*2)
1.	Bus Service [Rs. _____ (Rate per month) *12]				
2.	Extra Km charges				
	GST& other taxes				
	Any other charges, if any				
	Grand Total (in figures and words)				

Note: Performance Security should be for an amount of 10% of the total cost value for one year. The validity of the performance security should be for 60 days beyond the date of completion of all contractual obligations of the Firm/Company.

(Signature of the authorized person)

Name of Contact Person

Name of Firm

Contact No.

Seal